

TEMPORARY RIGHT-OF-WAY CLOSURE

PERMIT APPLICATION

NASHVILLE DEPARTMENT of TRANSPORTATION
& MULTIMODAL INFRASTRUCTURE

720 South 5th Street
Nashville, TN 37206
Phone: (615)862-8782
Email: ndotpermits@nashville.gov

PERMIT TYPE:

- | | |
|---|---|
| <input type="checkbox"/> LANE CLOSURE/RIGHT-OF-WAY PERMIT | <input type="checkbox"/> TRAILER/DUMPSTER/STORAGE UNIT PERMIT |
| <input type="checkbox"/> STREET CLOSURE PERMIT | <input type="checkbox"/> NEW DRIVEWAY PERMIT |
| <input type="checkbox"/> SIDEWALK CLOSURE PERMIT | <input type="checkbox"/> PARKING/LOADING ZONE PERMIT |
| <input type="checkbox"/> BIKE LANE CLOSURE PERMIT | |

Will this permit request cause the continuous closure of a sidewalk, bike path, or street for 7 days or more?
 Yes No

Today's Date _____

Company Name: _____

Company Address: _____

Contact Name: _____ After Hours/Emergency Phone #: _____

Phone #: (_____) _____ Fax #: (_____) _____

Email Address: _____

Street Location: _____

Sidewalk Location: _____

From Intersection: _____ To Intersection: _____

Work being performed: _____

****You must also include a description of work narrative including project vicinity map, the exact location and dimensions of the construction work zone, and a description of the phases of work to be performed when submitting this application.**

Number of Days Needed: _____ Start Date: _____

Proposed daily work schedule of activities (preferred work hours): _____

Work Weekends: Yes No

Requested By: _____
Signature Print Name

****Note: By signing you agree that you have read and understood the attached Chapter 13.20.020 notice attached.**

Office Use Only:

Received By: _____ Payment Type: _____

Permit Number: _____ Permit Fee: _____



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

FREDDIE O'CONNELL
MAYOR

NASHVILLE DEPARTMENT OF TRANSPORTATION
AND MULTIMODAL INFRASTRUCTURE

Chapter 13.20.020 Excavations and Obstruction Permissions and Notice Required

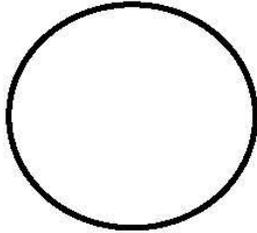
According to the referenced Code on Excavations and Obstructions in Metro Right of Way: “no excavation may be undertaken in any street, road, alley or right of way or of any utility or temporary construction easement of the Metropolitan Government or other government entity by any department of the metropolitan government or any other entity unless notice as required herein has been given”.

All contractors performing excavations in Metro right of way are required to provide 1 to 2 weeks of advance notice to the homeowners, residents, and businesses along the streets where the work is being performed. Your company must provide some form of documentation or proof that you have given adequate advance notice of your project. *Failure to do so could result in a triple fee fine to your permit.*

Attached is an example of what the door hangers or mailers should look like.

Please contact NDOTPermits@Nashville.gov or 615-862-8782 if you have any questions.

NDOT



Mayor
Freddie O'Connell

NASHVILLE DEPARTMENT of TRANSPORTATION
& MULTIMODAL INFRASTRUCTURE

PROJECT NOTIFICATION

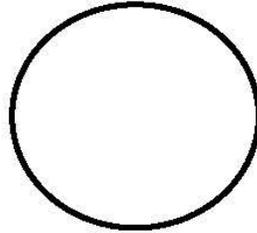
Please be informed that a project to pave your street will begin in approximately 1-2 weeks depending on weather conditions.

Please contact :
Hub Nashville at
615-862-8750
If you have any concerns



To Request this information in an alternate format or ADA accommodations, please contact
Rory.Rowan@nashville.gov

NDOT



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Nashville Department of Transportation

Change from Lane Closure to Street Closure Policy

Change from Lane Closure to Street Closure after Permit is Issued:

A Street Closure Application and Traffic Plan from a Licensed Traffic Engineer must be submitted for approval to the NDOT Permit Office to change the Permit issued for a Lane Closure to a Street Closure. All requests are assessed based on the scope of work, time required, and impacts to pedestrian and vehicular traffic. Street Closure request is reviewed and restrictions such as work times and need for Safety Officers/Traffic Management are based on the location, knowledge of traffic flows, existing permits already issued, and impacts to the public.

If a Street Closure is requested by the contractor for a permit with an existing Lane Closure, a meeting will be scheduled by the inspector with the contractor and the Permit Administrator to review the conditions and requirements. At that time if there is a need to adjust the Lane Closure parameters the inspector directs the contractor to request the change via e-mail to the Permit Office. The inspector will notify the Permit Office via email of their agreement with the request. If there is a need for a Street Closure, the contractor shall submit a traffic plan from a licensed Traffic Engineer that includes a detour plan with Safety Officers, traffic control and notification of the Street Closure to all Metro entities such as OEM, MNPS, MNP, NFD, and WeGo prior to the Street Closure. When the Street Closure Application and the Traffic Plan for the Street Closure is approved by the Permit Administrator, the original Lane Closure Permit will be revised to a Street Closure Permit and reissued. The contractor closes the road, and the inspector confirms that the plan is being followed and is working safely.

Intermittent Traffic Control (ITC) measures, in which a street is temporarily closed for a very short period (less than thirty minutes) must be documented on a Lane Closure Permit. The contractor should request this during their initial application. If during the initial site visit with the assigned inspector, if the need for ITC is identified but not clearly indicated on the permit, the contractor will need to request this addition via e-mail to the Permit Office. The inspector will notify the Permit Office via email of their agreement to add the ITC. If during the project, the need for ITC measures is identified, the contractor should notify the assigned inspector to discuss.

Change from Lane Closure to Street Closure after Permit is Issued due to Safety Conditions:

Changing a Lane Closure to a Street Closure requires following specific protocols. At any time during work if conditions at the site deteriorate such that there is an immediate traffic safety issue, the road should be immediately closed, and the contractor immediately contact the area inspector and the Permit Office. The area inspector will visit the site immediately to assess the situation associated with a potential Street Closure.

Based upon the revised approved Traffic Plan, it will be determined if variable message boards or other elements of a traffic control plan are required.

Nashville Department of Transportation

Change from Lane to Street Closure Procedures

1. Contractor emails Permit Office to request a change from Lane Closure to a Street closure.
Contractor submits a Traffic Plan from a Licensed Engineer and explains in detail why the change is needed.
2. Office staff receives the email from Contractor requesting a Street Closure and will send to Permit Administrator and NDOT Traffic Engineer for approval.
3. NDOT Permit Office and Traffic Engineer require a minimum of 5 days to review and approve the Traffic Plan for the Street Closure.
4. If the Street Closure is approved by Permit Administrator and Traffic Engineer, area inspector and Permit Office will receive a copy of approved traffic plans and approved Street Closure Permit.
5. The area inspector will contact contractor with approval and conditions of the permit. Inspector will also inform the contractor that it is their responsibility to contact and update the permit with the permit office.
6. Per emailed request to the permit office, referencing Lane closure permit #, the permit office can process a new Street Closure permit at no charge and showing it was paid for on a previous Lane Closure permit.
7. Prior to construction, contractor shall meet with area inspector on site to verify traffic control measures are in place. Inspector will document approval.